

# Queenstown Secondary School

## 2025 Secondary 1 Registration Information

Dear Parents/ Guardians and Secondary 1 students,

Welcome to Queenstown Secondary School (QTSS)! We are delighted to have your child/ward in our school. This document contains key information on the Secondary 1 Registration process and start of school in 2025.

The Secondary 1 Registration process will be conducted online, so students are **not required** to report in person on Registration Day. **Please complete the following Online Registration.** You will be informed of your child's form class by **30 December 2024, Monday** via Parents Gateway (PG).

We trust that your child/ward will have an engaging learning experience in our school for the next four years. We look forward to our close partnership in your child's/ward's education.

For further enquiries, please call the General Office at 6474 1055 during office hours, or email Miss Kang Poh Geok, Year Head (Lower Secondary) at [kang\\_poh\\_geok@moe.edu.sg](mailto:kang_poh_geok@moe.edu.sg).

### 1. Online Registration Form

- a) Go to <https://go.gov.sg/qtsssec1registration2025intake> and complete the registration form.
- b) Registration will take about 15 minutes. Please complete all fields.
- c) **It is compulsory for parents/ guardians to complete the registration.** Kindly complete the registration by **19 December 2024, Thursday, 12:00pm.**

### 2. Appeal for Transfer Out (for Serious Medical Conditions)

- a) Appeal for transfer out must be made in person through **Queenstown Secondary School by 19 December 2024, Thursday, 12:00pm.**
- b) Please refer to the **MOE website** for more details.

### 3. Appeal for Transfer In (for Non-Medical Reasons)

- a) Appeal for transfer in is subjected to the availability of vacancies of the school.
- b) Students' PSLE score should meet the school's cut-off point of the posting year before they can be considered for transfer.
- c) Students successfully allocated to their DSA school will not be allowed to transfer to another school. They are expected to honour their commitment to the allocated DSA school for the entire duration of the programme.
- d) Go to [Appeal for Sec 1 Transfer](#) and complete the submission by **26 December 2024, Thursday, 12:00 pm,** to ensure that, if successful, your child can start school with the rest of the Secondary 1 cohort.
- e) Your appeal is deemed to be unsuccessful if you do not hear from the school by **the end of January 2025.** Reason(s) for the outcomes of your appeal will not be disclosed.

- f) Your child/ward should still report to the posted secondary school on 2 January 2025.

#### **4. Subjects at More Demanding level (MDL)**

If your child/ward is eligible to take subjects at a more demanding level, a PG form will be sent to you by **19 December 2024, Thursday, 5:00pm**. Please note that you may receive up to 3 forms depending on the number of subjects your child/ward is eligible for.

You will need to submit the PG form(s) **by 23 December 2024, Monday, 12:00pm**. You may contact Ms Janice Han, Year Head (Upper Secondary) at [han\\_chin\\_oon\\_janice@moe.edu.sg](mailto:han_chin_oon_janice@moe.edu.sg) for queries.

#### **5. Outcome of Application to offer Non-Mother Tongue Languages/ Higher Mother Tongue / 3rd Language**

The school will contact you via PG or phone call about the outcome of your application **from 19 December, Thursday onwards**.

#### **6. School Textbooks and School Uniform**

To ensure a smooth and pleasant purchase experience, we strongly encourage parents to make purchase from the respective goods and service providers. For students offering more demanding subject/s, parents are to ensure the correct books are bought.

The details are as follows:

- a) Sales of Textbooks and Learning Materials

Name of vendor: Pacific Bookstores Pte Ltd

Click [here](#) for Secondary 1 booklist and instructions for the purchase of textbooks and learning materials.

- b) Sales of School Uniforms and PE attire

Name of vendors: Pacific Bookstores Pte Ltd (School Uniform) and My Uniform Shop (ASIA) Pte Ltd (PE attire)

Items to be purchased:

- School uniform (blouse & skirt/shorts)
- PE attire
- School tie
- Name Tag

Click [here](#) for instructions for the purchase of school uniform, PE attire and acceptable footwear.

- c) Purchase of textbooks, uniforms and PE attire from school is available from **9:00am to 3:00pm** on the following dates:

- 18 December 2024, Wednesday to 20 December 2024, Friday
- 23 December 2024, Monday
- 26 December 2024, Thursday

## 7. Student Smart Card (SSC) for Concessionary Travel

All students entering Secondary 1 in January 2025 will be issued with a new SSC. While waiting for the new SSC, students can use their Primary level SSCs for concessionary travel until end April 2025.

## 8. Application for MOE Financial Assistance Scheme (FAS) for 2025

- a) The objective of the MOE FAS is to help financially needy Singaporean students in Government and Government-aided schools to meet basic schooling expenses. You may also click <https://www.moe.gov.sg/financial-matters/financial-assistance> for more information on Financial Assistance Scheme (FAS) 2025.
- b) If you wish to apply for Financial Assistance Scheme, you may choose to
  - i. submit via e-FAS form <https://go.gov.sg/moe-efas> or
  - ii. obtain a copy of the application form from the General Office. Upon completion, please submit the hardcopy application form and the required supporting documents to the General Office.
- c) Students who are approved under MOE-FAS need not purchase their school textbooks and school uniforms. They are to bring their MOE FAS 2025 approval letter and come to the General Office before collecting their materials from the school on the available dates and timing (refer to para 6c).

## 9. Parent Support Group (PSG) EXCO

The school's Parent Support Group (PSG) EXCO fosters a thriving school community by planning and organising meaningful activities. We warmly invite parents who are interested to be part of this dedicated team, to kindly register via [Join PSG EXCO](#).

We also encourage you to attend our PSG Welcome Tea on **18 January 2025, Saturday from 9:00am to 11:00am**, to learn more about the group and connect with fellow parents.

# Start of 2025 – Important Information for Parents and Students

To ensure that you are well prepared for the start of your Secondary school journey with us, please note the following information.

## 1. Secondary 1 Orientation @ QTSS

To orientate our new Secondary 1 students, the Secondary 1 Orientation Programme will be held from **2 to 7 January 2025**. Students can bring a backpack to keep writing materials, water bottle and some money. Students are not required to bring curriculum books during the orientation period. The class timetable will be informed via PG, and you will only be required to bring your learning materials for lessons from 8 January onwards.

Please note the reporting and dismissal timing for the Secondary 1 students from 2 to 7 January 2025.

Date, Day	Reporting Time	Dismissal Time
2 January, Thursday	No later than 8:15am*	6:15pm
3 January, Friday 6 January, Monday 7 January, Tuesday	No later than 7:30am	6:15pm

\*On the first day of school (Thursday), students should report no later than 8:15 am as it is a late-reporting day.

## 2. Secondary 1 Parents' Engagement Session

Parents are invited to attend the Parents' Engagement Session on **10 January 2025, Friday from 5:00pm to 7:00pm**. More details will be made available by 30 December 2024 via Parents Gateway.

## 3. School Uniform and Shoes

Students are to report in Queenstown Secondary school uniform on the first day of school. Acceptable shoes can be found [here](#).

*\*If the Secondary 1 student is not able to purchase the QTSS attire by the first day of school, he/she will report to school in his/ her primary school uniform instead.*